Reviewer Commitment Agreement - Trust Peer Review

The purpose of the **Trust Peer Review Programme** is to conduct professional peer reviews focused on trust-wide leadership, governance, and strategy. These reviews aim to identify areas for development, address key challenges for trusts in the upcoming year, and provide Continuing Professional Development (CPD) for all participants.

The Trust Peer Review ensures mutual benefit: trusts receive high-quality peer reviews, while reviewers enhance their professional development and bring back effective practices to their own trusts.

Your primary commitment as a reviewer is to your peers within the programme. Please consider the following resource and time commitments:

1. Trust Leaders within your trust are responsible for ensuring that, if they sign up for a review, they can fully commit to the three-day review process.
2. Your trust will cover the expenses associated with attending Trust Peer Reviews from its CPD budget.
3. When participating in a Trust Peer Review, you commit to upholding **Challenge Partners' Code of Conduct**
4. If you are unable to attend a Trust Peer Review for which you have previously signed up due to exceptional circumstances, it is **imperative** that you let Challenge Partners know as soon as possible. As this is a trust-to-trust commitment, we would also appreciate it if you could seek a replacement from within your Trust from a Trust leader who has completed the training.

You are expected to plan in advance how you will meet your reviewer responsibilities, including how you will respond if circumstances change. As an example of best practice from the 2025/26 academic year, when you sign up for a review, it can be helpful to liaise with other trained reviewers in your trust to ensure that they are available to step into your place if you are unable to attend. They could also hold the review dates as a potential backup. This proactive approach helps ensure that the review process runs smoothly and that the host trust benefits from a full review team.

Withdrawing from a Trust Peer Review without finding a replacement has significant consequences. It reduces the quality of the experience for the host trust, who may lose the benefit of a full review team and be forced to amend their timetable at short notice. It places additional strain on the Lead Reviewer and creates substantial work for the Challenge Partners team. In extreme circumstances, it may result in the review being postponed and rescheduled, leading to disruption in trust planning and potentially causing financial implications for Challenge Partners. This undermines not only the review

itself but also the overall effectiveness of the programme. Please take your commitment seriously and plan ahead to avoid such disruption wherever possible.